

The Michigan Department of Treasury and
The Internal Revenue Service
Present

NEW BUSINESS TAX SEMINARS



April 23, 2004

April 30, 2004

May 17, 2004

May 18, 2004

May 24, 2004

May 25, 2004

Farmington Hills, Michigan

Farmington Hills, Michigan

Traverse City, Michigan

Traverse City, Michigan

Dimondale, Michigan

Dimondale, Michigan

**Informational seminars for new business owners/employers on Michigan and federal taxes
and the rights and responsibilities of a business owner.**

The Michigan Department of Treasury in partnership with the Internal Revenue Service (IRS) is offering a series of seminars to acquaint new business owners and employers/employees with their rights and responsibilities relative to Michigan sales, use, and withholding taxes and federal taxes.

Tax audits, assessments, collection procedures, appeal options, penalty waivers, and protection of your confidential tax information will also be discussed. Speakers from the Michigan Department of Treasury and the IRS will be available to answer your questions.

There is no charge for the seminars. **Lunch will be on your own.** Seminar hours are 8:30 a.m. to 4:30 p.m. Please complete the registration form below by providing your name, address, and phone number and select the seminar of your choice. Return the completed form by April 9, 2004 to: Michigan Department of Treasury, Human Resource Division, P.O. Box 30274 Lansing, MI 48909-7774 or fax to (517) 241-1347. **Register early as enrollment is limited.**

- | | |
|-----------------|---|
| April 23, 2004 | Oakland Community College, Orchard Ridge Campus
27055 Orchard Lake Rd., Building J, Room 292
Farmington Hills, MI 48024 |
| • April 30 2004 | Oakland Community College, Orchard Ridge Campus
27055 Orchard Lake Rd., Building J, Room 292
Farmington Hills, MI 48024 |
| • May 17, 2004 | Traverse City Area District Library
610 Woodmere Avenue
Traverse City, MI 49686 |
| • May 18, 2004 | Traverse City Area District Library
610 Woodmere Avenue
Traverse City, MI 49686 |
| • May 24, 2004 | Treasury – Operations Center
7285 Parsons Drive
Dimondale, MI 48821 (Near Lansing) |
| • May 25, 2004 | Treasury – Operations Center
7285 Parsons Drive
Dimondale, MI 48821 (Near Lansing) |

QUESTIONS – PLEASE CALL OUR HUMAN RESOURCE DIVISION at (517) 373-0653

REGISTRATION FORM

**Please return completed form by April 9, 2004 to: Michigan Department of Treasury,
HR Division, P.O. Box 30274 Lansing, MI 48909-4777 or fax to (517) 241-1347**

NAME _____

BUSINESS NAME _____

ADDRESS _____

PHONE: _____

Please indicate the seminar you will attend:

- | | |
|--|--|
| <input type="checkbox"/> Oakland Community College, Farmington Hills
April 23, 2004 | <input type="checkbox"/> Traverse City District Library, Traverse City
May 17, 2004 |
| <input type="checkbox"/> Oakland Community College, Farmington Hills
April 30, 2004 | <input type="checkbox"/> Traverse City District Library, Traverse City
May 18, 2004 |
| <input type="checkbox"/> Treasury – Operations Center, Dimondale
May 24, 2004 | <input type="checkbox"/> Treasury – Operations Center, Dimondale
May 25, 2004 |